

Employment Application



IDATECH
63065 NE 18th Street
BEND, OR 97701

Thank you for your interest in IdaTech. Your application will be considered without regard to age, race, sex, religion, color, national origin, non-job-related disability, or any other basis prohibited by local, state, or federal law.

General Information

Name			
Address		City	State
Home Phone		Message Phone	If you have used another name as an adult, please list that name.
Position Applied For		Email Address	Date Available
Available to Work (please check all that apply)			
<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Temporary <input type="checkbox"/> Shift Work			

Previous IdaTech Employment

Date	Location	Employee Number
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Employment History *(List the last four jobs you have held beginning with your most recent or present job.)*

Please check here if you wish us to notify you prior to contacting your current employer.

Employer's Name		Position		Work Performed
Address		Date Hired	Date Left	
Phone	Name of Supervisor	Reason for Leaving		
Employer's Name		Position		Work Performed
Address		Date Hired	Date Left	
Phone	Name of Supervisor	Reason for Leaving		
Employer's Name		Position		Work Performed
Address		Date Hired	Date Left	
Phone	Name of Supervisor	Reason for Leaving		
Employer's Name		Position		Work Performed
Address		Date Hired	Date Left	
Phone	Name of Supervisor	Reason for Leaving		

Education

High School Name and Location		High School Diploma or GED	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
College Name, Location and Dates Attended	Major	Degree Attained	G.P.A.
Other (Vo-tech, graduate school, etc.) and Dates Attended	Major	Degree Attained	G.P.A.
Licenses and Certificates Held			

Skills

Typing _____ w.p.m. Computers (specify) _____
 Shorthand _____ w.p.m. Software (specify) _____
 10-Key (by touch) _____ s.p.m. Word Processing (specify) _____
 Dictating Equipment Data Entry/Keypunch Heavy Equipment (specify) _____
 Office Machines (specify) _____ Other _____

Have you ever been terminated from employment? Yes No

If yes, please explain: _____

Have you ever been convicted of a felony as an adult? Yes No

If yes, please specify: _____

Are you over the age of 18? Yes No

If you are applying for a position that requires driving a company vehicle, do you have a valid driver's license? Yes No

If the position for which you are applying requires a commercial driver's license, do you have a valid CDL or could you meet the requirements to obtain one? Yes No

References (List work related references, other than relatives.)

Name	Address	Phone	Business

NOTE: THE FOLLOWING ITEMS ARE IMPORTANT WITH RESPECT TO YOUR EMPLOYMENT RIGHTS. PLEASE READ CAREFULLY AND ACKNOWLEDGE YOUR AGREEMENT BY SIGNING BELOW.

I authorize the release of all high school, college or other educational records pertaining to my attendance or course work.

I further consent and agree to the disclosure of any information about me contained in private and government files relevant to this application for employment. I request all present and former employers to supply this information to IdaTech or its agents upon the Company's request. I release my present and former employers from any liability that may arise as a result of their providing this information to IdaTech.

I understand I may be required to pass a drug test prior to employment, and I agree to such testing. I understand that certain positions require job-related medical evaluations. I understand and agree that, if such a medical evaluation is required, my employment is conditional upon an acceptable job-related medical evaluation.

I understand and agree that, if IdaTech hires me, my employment and compensation can be terminated with or without cause, and with or without notice, at any time, at the option of either the company or myself. I also understand and agree that all terms and conditions of employment (including benefits and personnel policies) are subject to change without notice at any time.

In accordance with the foregoing, I understand and agree that no contract of employment between myself and IdaTech will exist at any time or be created by the act of IdaTech hiring me, or by any other condition or representation made by any person at any time, including representations made by employees, supervisors, managers or officers of the Company, with the exception of the President of the Company.

In compliance with the Immigration and Reform Act of 1986, I understand any job offer is contingent upon presenting the required documentation to prove that I am a U.S. citizen or authorized to work in the United States.

I certify that all statements made by me on this application are true and complete. I understand that misrepresentations or falsifications of statements made in this application constitute grounds for immediate dismissal.

Applicant Signature

Date



Applicant Self-Identification

IdaTech considers all qualified applicants for employment, and makes all employment-related decisions without regard to race, color, religion, sex, national origin, age, veteran status, or disability.

Please answer the questions below to assist IdaTech in complying with Federal and State Equal Employment Opportunity and Affirmative Action requirements. Your answers to these questions are completely voluntary. Failure to answer the questions will have no impact on the hiring decision.

This pre-employment form will be kept in a confidential file separate from the Application for Employment and will be destroyed in accordance with legal requirements.

Thank you for your assistance.

Name (Last, First, Middle Initial)	
Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	Position Applied For / Location
Referred By	

Please mark your applicable race or ethnic category(s) *as defined in Governmental terms*:

- BLACK** All persons having origins in any of the Black racial groups of Africa.
- HISPANIC** All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture, regardless of race.
- ASIAN** All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, the Philippine Islands, and Samoa.
- NATIVE AMERICAN** All persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition. *Meets Bureau of Indian Affairs definition standards.*
- WHITE** (*or not covered above*)

Presence of a work-restricting disability.

If so, explain _____

- VIETNAM ERA VETERAN** Republic of Vietnam service between 2/28/61 and 5/7/75, or military service between 8/5/64 and 5/7/75
- DISABLED VETERAN** Receives 30% military disability
- OTHER ELIGIBLE VETERAN** Active duty service member receiving campaign or expeditionary badge. (*Please see a Human Resources Representative for details.*)

I was in the military service from _____ *to* _____.

Signature	Date
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